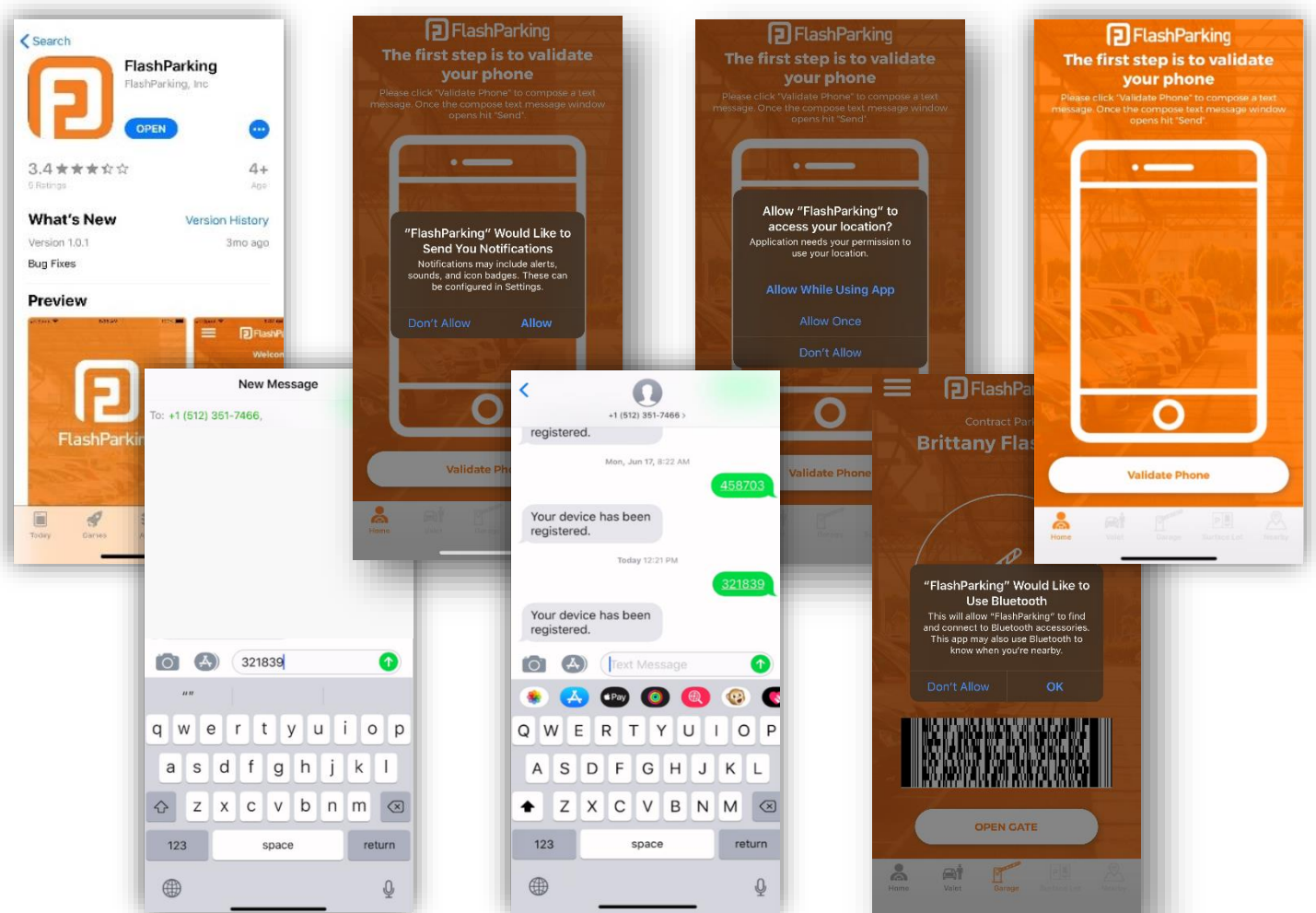


# FlashPARCS

## How to Access the Garage Using the App

**Initial App Setup for the FlashParking App** – Provide your **Mobile Number** to your parking administrator so that they can add it to your parking account.

1. Download the **FlashParking app** from the App Store or Google Play Store, once downloaded Open the Application
2. Once open, you will be prompted with 2 popups, you will want to enable them accordingly (Allow to Send Notifications and Allow Location Access)
3. Then select **Validate Phone** to verify your mobile number.
  - a. You'll receive a popup of a text message screen, **Send the code** that is automatically composed in your text messaging app.
  - b. You'll receive a **message** confirming your device has been registered.
4. From the Home tab, select **Enter Garage** you should now be prompted with a Bluetooth Popup "FlashParking" Would like to Use Bluetooth
  - a. If you would like to use this feature you will need to select "OK"
  - b. If you select "Don't Allow" and need to enable Bluetooth, you will need to do so through your device settings menu, Settings > FlashParking > Bluetooth



**Using the FlashParking App** – you will drive into the facility and stop at the kiosk (your vehicle should be within arms-length of the equipment):

1. (Within the App, after initial setup) From the Home tab, select **Enter Garage**
2. Then Select **Open Gate**
3. Alternatively, you can select the Garage tab and **scan the barcode** on the laser barcode reader on the kiosk located beneath the touch screen.
4. The menu icon in the top left of the screen, you can **update your account profile**, **vehicles**, and **stored credit cards**.

If the Gate does not Raise within approximately 3 seconds (Ex: Count, one one-thousand, two one-thousand, etc.) then Use Primary Access Option

1. Tap Prox Card on the Reader (reader is beneath the touch screen off to the right)
2. Keep Prox Card on reader for approximately 2 seconds.
3. The Gate will Raise within 3 seconds when the Prox Card use was successful

If you receive an Error at the Kiosk stating “You have exceeded the maximum number of vehicles able to be parked on this account. If you feel this is in error, please press 'Help' to contact support.”

1. Select **Help**
2. Then Select, **Call Support**
3. Be ready to provide them with your Full Name and Company information.

